

1 Honorable Ricardo Martinez  
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6 **UNITED STATES DISTRICT COURT**  
7 **WESTERN DISTRICT OF WASHINGTON AT SEATTLE**

8 ROMELIA PEREZ,

9 Plaintiff,

10 v.

11 AMERICAN FAMILY INSURANCE  
12 COMPANY,

13 Defendant.

No. 2:20-cv-00849-RSM

STIPULATION AND PROTECTIVE  
ORDER

NOTE ON MOTION CALENDAR:  
March 11, 2021

14 Plaintiff, through its counsel and defendant American Family Insurance Company hereby  
15 stipulate and agree to the entry of the following Protective Order regarding the Confidential  
16 Information more particularly described below. American Family represents that the only  
17 document request to date in response to which it intends to produce confidential materials as set  
18 forth herein was propounded to American Family in plaintiff's Notice of Videotaped Rule  
19 30(b)(6) Deposition to American Family, Dkt. 23-7. This Stipulation and Protective Order  
20 incorporates by reference this Court's Order related to the scope of the deposition topics, dated  
21 March 11, 2021, Dkt. 36.

22 1. **PURPOSES AND LIMITATIONS**

23 Discovery in this action is likely to involve production of confidential, proprietary, or  
24 private information for which special protection may be warranted. Discovery requested in this  
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1 matter includes materials that may qualify for protection under Fed. R. Civ. P. 26(c). Accordingly,  
 2 the parties hereby stipulate to and petition the court to enter the following Stipulated Protective  
 3 Order. The parties acknowledge that this agreement is consistent with LCR 26(c). It does not  
 4 confer blanket protection on all disclosures or responses to discovery, the protection it affords  
 5 from public disclosure and use extends only to the limited information or items that are entitled  
 6 to confidential treatment under the applicable legal principles, and it does not presumptively  
 7 entitle parties to file confidential information under seal.

8       2. “CONFIDENTIAL” MATERIAL

9       “Confidential” material may include but is not limited to the following documents and  
 10 tangible things designated by one or more parties to be produced or otherwise exchanged:

- 11       1.       American Family’s claims manuals (related to deposition topics 8 & 9);
- 12       2.       American Family’s course and training materials (related to deposition topics 7,  
 13 20, & 21);
- 14       3.       American Family’s exemplar, standardized form letters (related to deposition  
 15 topics 7, 20, & 21);
- 16       4.       American Family’s policy or procedure re: employee incentives (related to  
 17 deposition topics 23, 24, & 25);
- 18       5.       American Family’s systems for maintaining documents (related to deposition  
 19 topic 2);
- 20       6.       American Family’s protocols for retaining vendors (related to deposition topic  
 21 5);
- 22       7.       American Family’s contracts and guidelines for Service Master (related to  
 23 deposition topic 6);
- 24       8.       American Family’s policies, protocols, or procedures for retaining experts  
 25 (related to deposition topic 13);
- 26       9.       American Family’s financial policies or incentives; and (related to deposition  
 27 topics 23, 24, & 25).
- 28       10.      Plaintiff’s medical records.

1 By identifying the above documents, the parties do not waive, and hereby reserve, all of  
2 their claims, rights, objections and/or defenses.

3 **3. SCOPE**

4 The protections conferred by this agreement cover not only confidential material, but  
5 also (1) any information copied or extracted from confidential material; (2) all copies, excerpts,  
6 summaries, or compilations of confidential material; and (3) any testimony, conversations, or  
7 presentations by parties or their counsel that might reveal confidential material. However, the  
8 protections conferred by this agreement do not cover information that is in the public domain or becomes  
9 part of the public domain through trial or otherwise.

10 **4. ACCESS TO AND USE OF CONFIDENTIAL MATERIAL**

11 **4.1 Basic Principles.** A receiving party may use confidential material that is disclosed  
12 or produced by another party or by a non-party in connection with this case for only prosecuting,  
13 defending, or attempting to settle litigation for any client they represent arising from this litigation.  
14 Confidential material may be disclosed only to the categories of persons and under the conditions  
15 described in this agreement. Confidential material must be stored and maintained by a receiving  
16 party at a location and in a secure manner that ensures that access is limited to the persons  
17 authorized under this agreement.

18 **4.2 Disclosure of “CONFIDENTIAL” Information or Items.** Unless otherwise ordered  
19 by the court or permitted in writing by the designating party, a receiving party may disclose any  
20 confidential material only to:

21 (a) the receiving party’s counsel of record in this action, as well as employees of  
22 counsel to whom it is reasonably necessary to disclose the information for use in this case;

23 (b) the officers, directors, and employees (including in house counsel) of the receiving  
24 party to whom disclosure is reasonably necessary for this litigation, unless the parties agree that  
25 a particular document or material produced is for Attorney’s Eyes Only and is so designated;

(c) experts and consultants to whom disclosure is reasonably necessary for this litigation and who have signed the “Acknowledgment and Agreement to Be Bound” (Exhibit A);

(d) the court, court personnel, and court reporters and their staff;

(e) copy or imaging services retained by counsel to assist in the duplication of confidential material, provided that counsel for the party retaining the copy or imaging service instructs the service not to disclose any confidential material to third parties and to immediately return all originals and copies of any confidential material;

(f) during their depositions or court proceedings, witnesses in the action to whom disclosure is reasonably necessary and who have signed the "Acknowledgment and Agreement to Be Bound" (Exhibit A), unless otherwise agreed by the designating party or ordered by the Court. Pages of transcribed deposition testimony or exhibits to depositions that reveal confidential material must be separately bound by the court reporter and may not be disclosed to anyone except as permitted under this agreement;

(g) the author or recipient of a document containing the information or a custodian or other person who otherwise possessed or knew the information.

4.3 Public Release or Filing Confidential Material. Before filing confidential material or discussing or referencing the content of such material in court filings, the filing party shall confer with the designating party, in accordance with Local Civil Rule 5(g)(3)(A), to determine whether the designating party will remove the confidential designation, whether the document can be redacted, or whether a motion to seal or stipulation and proposed order is warranted. During the meet and confer process, the designating party must identify the basis for sealing the specific confidential information at issue, and the filing party shall include this basis in its motion to seal, along with any objection to sealing the information at issue. Local Civil Rule 5(g) sets forth the procedures that must be followed and the standards that will be applied when a party seeks permission from the court to file material under seal. A party who seeks to maintain the confidentiality of its information must satisfy the requirements of Local Civil Rule 5(g)(3)(B),

1 even if it is not the party filing the motion to seal. Failure to satisfy this requirement will result in  
 2 the motion to seal being denied, in accordance with the strong presumption of public access to the  
 3 Court's files.

4 **5. DESIGNATING PROTECTED MATERIAL**

5.1 **Exercise of Restraint and Care in Designating Material for Protection.** Each party  
 or non-party that designates information or items for protection under this agreement must take  
 care to limit any such designation to specific material that qualifies under the appropriate  
 standards. The designating party must designate for protection only those parts of material,  
 documents, items, or oral or written communications that qualify, so that other portions of the  
 material, documents, items, or communications for which protection is not warranted are not  
 swept unjustifiably within the ambit of this agreement.

If it comes to a designating party's attention that information or items that it designated  
 for protection do not qualify for protection, the designating party must promptly notify all other  
 parties that it is withdrawing the mistaken designation.

5.2 **Manner and Timing of Designations.** Except as otherwise provided in this  
 agreement (see, *e.g.*, second paragraph of section 5.2(a) below), or as otherwise stipulated or  
 ordered, disclosure or discovery material that qualifies for protection under this agreement must  
 be clearly so designated before or when the material is disclosed or produced.

(a) **Information in documentary form:** (*e.g.*, paper or electronic documents and  
 deposition exhibits, but excluding transcripts of depositions or other pretrial or trial proceedings),  
 the designating party must affix the word "CONFIDENTIAL" to each page that contains  
 confidential material. If only a portion or portions of the material on a page qualifies for  
 protection, the producing party also must clearly identify the protected portion(s) (*e.g.*, by making  
 appropriate markings in the margins).

(b) **Testimony given in deposition or in other pretrial proceedings:** the parties and any  
 participating non-parties must identify on the record, during the deposition or other pretrial

1 proceeding, all protected testimony, without prejudice to their right to so designate other  
 2 testimony after reviewing the transcript. Any party or non-party may, within thirty days after  
 3 receiving the transcript of the deposition or other pretrial proceeding, designate portions of the  
 4 transcript, or exhibits thereto, as confidential. If a party or non-party desires to protect confidential  
 5 information at trial, the issue should be addressed during the pre-trial conference.

6 (c) Other tangible items: the producing party must affix in a prominent place on the  
 7 exterior of the container or containers in which the information or item is stored the word  
 8 "CONFIDENTIAL." If only a portion or portions of the information or item warrant protection,  
 9 the producing party, to the extent practicable, shall identify the protected portion(s).

10 5.3 Inadvertent Failures to Designate. If timely corrected, an inadvertent failure to  
 11 designate qualified information or items does not, standing alone, waive the designating party's  
 12 right to secure protection under this agreement for such material. Upon timely correction of a  
 13 designation, the receiving party must make reasonable efforts to ensure that the material is treated  
 14 in accordance with the provisions of this agreement.

15 6. CHALLENGING CONFIDENTIALITY DESIGNATIONS

16 6.1 Timing of Challenges. Any party or non-party may challenge a designation of  
 17 confidentiality at any time. Unless a prompt challenge to a designating party's confidentiality  
 18 designation is necessary to avoid foreseeable, substantial unfairness, unnecessary economic  
 19 burdens, or a significant disruption or delay of the litigation, a party does not waive its right to  
 20 challenge a confidentiality designation by electing not to mount a challenge promptly after the  
 original designation is disclosed.

21 6.2 Meet and Confer. The parties must make every attempt to resolve any dispute  
 22 regarding confidential designations without court involvement. Any motion regarding  
 23 confidential designations or for a protective order must include a certification, in the motion or in  
 24 a declaration or affidavit, that the movant has engaged in a good faith meet and confer with other  
 25 affected parties in an effort to resolve the dispute without court action. The certification must list

1 the date, manner, and participants to the conference. A good faith effort to confer requires a face-  
 2 to-face meeting or a telephone conference.

3       6.3     Judicial Intervention. If the parties cannot resolve a challenge without court  
 4 intervention, either party may file and serve a motion to challenge or retain confidentiality under  
 5 Local Civil Rule 7 (and in compliance with Local Civil Rule 5(g), if applicable). The burden of  
 6 persuasion in any such motion shall be on the designating party. Frivolous challenges, and those  
 7 made for an improper purpose (*e.g.*, to harass or impose unnecessary expenses and burdens on  
 8 other parties) may expose the challenging party to sanctions. All parties shall continue to maintain  
 9 the material in question as confidential until the court rules on the challenge.

10     7. PROTECTED MATERIAL SUBPOENAED OR ORDERED PRODUCED IN OTHER  
 11               LITIGATION

12       If a party is served with a subpoena or a court order issued in other litigation that compels  
 13 disclosure of any information or items designated in this action as “CONFIDENTIAL,” that party  
 14 must:

15       (a)     promptly notify the designating party in writing and include a copy of the subpoena  
 16 or court order;

17       (b)     promptly notify in writing the party who caused the subpoena or order to issue in  
 18 the other litigation that some or all of the material covered by the subpoena or order is subject to  
 19 this agreement. Such notification shall include a copy of this agreement; and

20       (c)     cooperate with respect to all reasonable procedures sought to be pursued by the  
 21 designating party whose confidential material may be affected.

22     8. UNAUTHORIZED DISCLOSURE OF PROTECTED MATERIAL

23       If a receiving party learns that, by inadvertence or otherwise, it has disclosed confidential  
 24 material to any person or in any circumstance not authorized under this agreement, the receiving  
 25 party must immediately (a) notify in writing the designating party of the unauthorized disclosures,  
 (b) use its best efforts to retrieve all unauthorized copies of the protected material, (c) inform the

1 person or persons to whom unauthorized disclosures were made of all the terms of this agreement,  
 2 and (d) request that such person or persons execute the "Acknowledgment and Agreement to Be  
 3 Bound" that is attached hereto as Exhibit A.

4 **9. INADVERTENT PRODUCTION OF PRIVILEGED OR OTHERWISE PROTECTED**  
 5 **MATERIAL**

6 When a producing party gives notice to receiving parties that certain inadvertently  
 7 produced material is subject to a claim of privilege or other protection, the obligations of the  
 8 receiving parties are those set forth in Federal Rule of Civil Procedure 26(b)(5)(B). This provision  
 9 is not intended to modify whatever procedure may be established in an e-discovery order or  
 10 agreement that provides for production without prior privilege review. The parties agree to the  
 11 entry of a non-waiver order under Fed. R. Evid. 502(d) as set forth herein.

12 **10. NON TERMINATION AND RETURN OF DOCUMENTS**

13 Within 90 days after the termination of this action, including all appeals, each receiving  
 14 party must return all confidential material to the producing party, including all copies, extracts  
 15 and summaries thereof. Alternatively, the parties may agree upon appropriate methods of  
 16 destruction.

17 Notwithstanding this provision, counsel are entitled to retain one archival copy of all  
 18 documents filed with the court, trial, deposition, and hearing transcripts, correspondence,  
 19 deposition and trial exhibits, expert reports, attorney work product, and consultant and expert  
 20 work product, even if such materials contain confidential material. All such material shall remain  
 21 subject to the confidentiality obligations imposed by this agreement after the termination of this  
 22 litigation.

23 The confidentiality obligations imposed by this agreement shall remain in effect until a  
 24 designating party agrees otherwise in writing or a court orders otherwise.

1 IT IS SO STIPULATED, THROUGH COUNSEL OF RECORD.  
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DATED this 11th day of March, 2021.

4 **WATHEN | LEID | HALL | RIDER, P.C.**      **RUIZ & SMART PLAINTIFF LITIGATION**

5 /s/ Rory W. Leid

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6 /s/ William L. Weber III

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7 /s/ A. Elyse O'Neill

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10 *Attorneys for Plaintiff*

13 PURSUANT TO STIPULATION, IT IS SO ORDERED

14  
15  
16 IT IS FURTHER ORDERED that pursuant to Fed. R. Evid. 502(d), the production of any  
17 documents in this proceeding shall not, for the purposes of this proceeding or any other federal or  
18 state proceeding, constitute a waiver by the producing party of any privilege applicable to those  
19 documents, including the attorney-client privilege, attorney work-product protection, or any other  
20 privilege or protection recognized by law.

21 DATED this 15<sup>th</sup> day of March, 2021.

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RICARDO S. MARTINEZ  
CHIEF UNITED STATES DISTRICT JUDGE

1 **EXHIBIT A**

2 **ACKNOWLEDGMENT AND AGREEMENT TO BE BOUND**

3 I, \_\_\_\_\_ [print or type full name], of  
4 \_\_\_\_\_ [print or type full address], declare under penalty of  
5 perjury that I have read in its entirety and understand the Stipulated Protective Order that was  
6 issued by the United States District Court for the Western District of Washington on  
7 \_\_\_\_\_ in the case of *Perez v. American Family*, No. 2:20-cv-00849-RSM. I agree to  
8 comply with and to be bound by all the terms of this Stipulated Protective Order and I understand  
9 and acknowledge that failure to so comply could expose me to sanctions and punishment in the  
10 nature of contempt. I solemnly promise that I will not disclose in any manner any information or  
11 item that is subject to this Stipulated Protective Order to any person or entity except in strict  
12 compliance with the provisions of this Order.

13 I further agree to submit to the jurisdiction of the United States District Court for the  
14 Western District of Washington for the purpose of enforcing the terms of this Stipulated Protective  
15 Order, even if such enforcement proceedings occur after termination of this action.

16 Date: \_\_\_\_\_

17 City and State where sworn and signed: \_\_\_\_\_

18 Printed name: \_\_\_\_\_

19 Signature: \_\_\_\_\_